



AGENDA  
ITEM 6e  
DATE 1-26-09

# City Council Report

**Date:** January 26, 2009  
**To:** City Council  
**Through:** Bryan Raines, Deputy City Manager  
**From:** Edward Quedens, Business Services Director  
**Subject:** One-Year Term Contract Renewal for Recycled Copier Paper for Citywide Use (State of Arizona Contracts #EPS080003-3-A3 and EPS080003-1-A2)  
"Citywide" contract

## Purpose and Recommendation

Council is requested to approve a One-Year Term Contract Renewal for Recycled Copier Paper as recommended. State contract pricing was evaluated by the Business Services Department.

The Business Services Department recommends renewing the contract to xpedx for \$151,620.00 and Spicers Paper, Inc. for \$14,079.00 for a total of \$165,699.00, including applicable sales tax, based on estimated requirements.

## Background/Discussion

This contract provides recycled copier paper stocked by the Materials & Supply Warehouse for use by departments citywide. Purchases are made on an as-needed basis.

Mesa began utilizing the State contract last year in an effort to reduce copier paper costs, while sustaining the City's long-standing commitment to buying recycled products. Use of this contract has resulted in an approximate cost savings of \$21,500.00 over the past year. The cost of recycled paper under the new contract remains within the City's established price preference of 10%.

This contract has been extended for one year. Three additional renewals are possible. Price and dollar limit increases will be based on the prices administered by the State Procurement Office.

## Alternatives

Council may choose not to award this contract and new bids will be obtained, or purchases could be made against the office supply contract at a higher cost.

**Fiscal Impact**

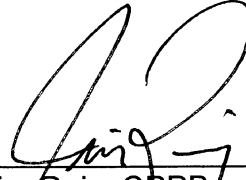
The total amount of \$165,699.00 is available in the Materials & Supply Division's budget for inventory purchases.

**Coordinated With:**

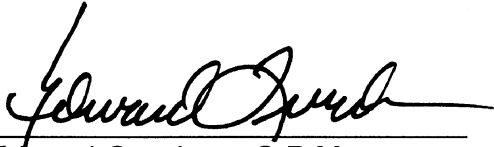
Materials & Supply Division



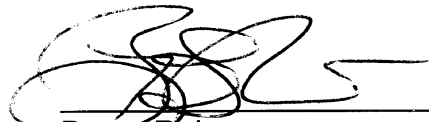
\_\_\_\_\_  
Cyndi Gonzales,  
Management Assistant II



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Jim Ruiz, CPPB  
Purchasing Administrator



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Edward Quedens, C.P.M.  
Business Services Director



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Bryan Raines,  
Deputy City Manager

**CITY OF MESA**  
**AWARD RECOMMENDATION**  
**TERM CONTRACT FOR RECYCLED COPIER PAPER**  
**State of Arizona Contracts #EPS080003-3-A3 and EPS080003-1-A2**  
**Valid through December 31, 2009**

Description	<u>xpedx</u> Phoenix, AZ
8-1/2 x 11" Copier Paper 8-1/2 x 14" Copier Paper Misc. Other Copier Paper (30% Recycled Content)	\$140,000.00 8.3% Sales Tax <u>11,620.00</u> <b>Total    \$151,620.00</b>

Description	<u>Spicer Paper, Inc.</u> Phoenix, AZ
11 x 17" Copier Paper 8-1/2 x 11" 3-Hole Punch Copier Paper Misc. Other Copier Paper (30% Recycled Content)	\$13,000.00 8.3% Sales Tax <u>1,079.00</u> <b>Total    \$14,079.00</b>

**GRAND TOTAL - \$165,699.00**