



FIREFIGHTER - RECRUIT

Fire - Mesa Fire Department

SALARY RANGE: (42) \$39,644.80 to \$53,518.40 Annually

Open Wednesday, August 1, 2007, until Thursday, August 9, 2007, at 5:00 p.m. (Arizona time) OR until 1,200 applications have been received, whichever comes first.

Apply in person at Mesa Fire Station 201, 360 E. 1st Street, Mesa, AZ 85201 or on-line/by mail.

About Us:

The City of Mesa respects, values, and welcomes diversity in our workforce. To this end, we encourage all interested people to apply.

City of Mesa Vision and Mission

To be the employer and community of choice. We are dedicated to providing superior services to our customers in order to improve the quality of life for Mesa residents, businesses, and visitors.

Mesa Fire Department Vision and Mission

We, the members of the Mesa Fire Department, pledge to protect life, property, and the environment. We will meet our commitment through a proactive approach to continuously enhance the quality of the services we provide in a safe and efficient manner. We are committed to creating and implementing innovative programs to improve the safety and quality of life in neighborhoods through the efforts of our diverse workforce. We will facilitate the ongoing analysis of the community's needs as an active partner, and be flexible and adaptable in order to meet those needs. We will provide our customers (the residents, businesses, and visitors of Mesa) with the highest level of protection against loss of life and property. We recognize that we are an integral part of the community and are sensitive and responsible to neighborhood needs and priorities. We are Dedicated to Service as highly trained professionals in all aspects of rescue, emergency medical services, fire prevention and suppression, and the control of hazardous situations. We uphold this commitment through quality emergency services and a proactive emphasis on public education, code enforcement, hazard investigation, innovative life and fire safety awareness, and community service. This quality is supported through our commitment to maintain a positive, productive, and healthy workforce through which these services are delivered.

About the Position:

Firefighter - Recruit is a trainee class used to prepare incumbents for performing public safety work involving the protection of life and property and the delivery of Mesa Fire Department programs. Preparation involves training in fire suppression, Emergency Medical Services (EMS), and emergency and nonemergency incident response. A Firefighter - Recruit must demonstrate the ability to use fire suppression and emergency medical services skills in accordance with Mesa Fire Department standards, as well as engage in fire code enforcement, public education, and station and equipment maintenance activities prior to academy graduation. This class is also responsible for performing related duties as required.

While enrolled in the Mesa Firefighter - Recruit Training Academy, employees are assigned to work 8-hour shifts and 40-hour work weeks, and receive close supervision from a Fire Training Officer who reviews and evaluates work in progress and upon completion to ensure conformance to standard operating procedures. Upon successful completion of the academy, Firefighter - Recruits are promoted to the Firefighter classification (Pay Range 44 \$43,846.40 - \$59,113.60 annually) and begin serving their regular probation period as a City of Mesa Firefighter. Incumbents are then required to work 24-hour shifts and 56-hour work weeks, although they may be assigned to work 8-hour shifts and 40-hour work weeks while assisting on special projects. New Firefighters receive close supervision from a Fire Captain who reviews and evaluates their work in progress. This class is FLSA nonexempt.

About the Qualifications:

Minimum Qualification(s) Required. Must be at least 18 years of age by Thursday, August 9, 2007. Graduation from high school or GED by Thursday, August 9, 2007. Current CPR Professional-level certification by date of conditional offer and maintain current through Firefighter-Recruit Academy. Current State of Arizona or National Registry Emergency Medical Technician (EMT) certification by date of conditional offer and maintain current through completion of the Firefighter-Recruit Academy; OR current State of Arizona or National Registry Paramedic certification by date of conditional offer and maintain current through completion of the Firefighter-Recruit Academy, and current Advanced Cardiac Life Support (ACLS) certification by date of conditional offer and maintain current through Firefighter-Recruit Academy.

Special Requirement(s). Must possess a valid Arizona Driver's License by hire date, and must have an acceptable driving record. Must meet the current NFPA 1582 Standard for Medical Evaluation of Candidates. Must pass pre-employment physical and drug screening.

Preferred/Desirable Qualification(s). Successful completion of Fire Science coursework from a regionally accredited college or university and previous firefighting experience (full-time, part-time, or volunteer) preferred. Bilingual in Spanish preferred.

About the Application and Selection Process:

Personnel reserves the right to close this position when 1,200 applications have been received OR on Thursday, August 9, 2007, at 5:00 p.m., whichever comes first. Applications and supplements must be received on-line by midnight on the closing date or physically received in our office by 5:00 p.m. (Arizona time) on the closing date to be considered. To obtain an application and supplement, interested applicants may access the City website or visit the City of Mesa Personnel Office.

-Applications and supplements will be reviewed, and all applicants who meet the minimum requirements will be invited to the Written Exam.

-See the attached Firefighter - Recruit Testing Process 2007 document for an explanation of the testing process.

Special Note: If prior to August 9, 2007, we receive 1,200 applications, then the day in which that number of applications is reached will become the closing date for this recruitment.

APPLY: MESA FIRE STATION 201
360 E. 1ST STREET
MESA, ARIZONA 85201
8:00 a.m. - 5:00 p.m. Monday - Friday

MAIL APPLICATIONS TO:
PERSONNEL OFFICE
P. O. BOX 1466
MESA, AZ 85211-1466

Website: <http://www.cityofmesa.org/jobs>
OFFICE (480) 644-2365

JOB HOTLINE (480) 644-2759
OR 1-800-662-5053 Toll Free

Related Employment Information:

EMPLOYMENT INFORMATION

- If a Commercial Driver's License (CDL) is required for this position, please access the City website at <http://www.cityofmesa.org/jobs> or contact the Personnel Office at (480) 644-2365 for information regarding the latest federal regulation/state statute changes (as of 8/25/04) that affect all CDL holders.
- If you would like a copy of the essential functions of this position, please contact the Personnel Office. Every effort will be made to process your application in a timely manner. The selection process ensures a very thorough review of all applications to determine those who meet the minimum requirements for this position. Due to the large number of applications received for most positions and the thoroughness of the screening process, the review and response to applications requires up to four weeks to complete.
- Preference points shall be added to the grade earned by the qualified applicant, but only if such individual earns a passing grade without preference. If you are selected to participate in a testing process, appropriate documentation verifying your veteran status (i.e., DD214, Form FL-802, etc.) MUST be submitted on the day of the scheduled testing for preference points.
- Please wait to hear from us; do not call the Personnel Office to check on the status of your application. You will be notified by mail when the review is completed.
- If mailing your application through U.S. mail, please use the P. O. Box 1466, Mesa, AZ 85211-1466 address and allow three+ days for receipt. If using an overnight mail service, be sure to use the 20 E. Main Street, Suite 250, Mesa, AZ 85201 street address.

PRE-EMPLOYMENT REQUIREMENTS

- Approval of employment by the appropriate Manager/Director.
- Passing a drug screen.
- If required by the position, passing a scheduled physical examination paid for by the City.
- Successful completion of background investigation.
- All applicants hired by the City must provide official verification as to identity and work authorization.

PLEASE NOTE:

- If you are invited to a testing process and might require reasonable accommodation to participate, please advise the Personnel Office at the time you are contacted.
- All applications (and supplements) must be signed and must be submitted to the Personnel Office by the closing date.
- The City of Mesa considers each applicant for City employment only on the basis of his or her qualifications for the job and without regard to race, color, religion, sex, marital status, age, disability, national origin, or any other non-job-related factor.
- City Policy allows the hiring of relatives of current City employees into the same department as the currently employed relative. An employee who has the authority may not appoint or recommend a relative to any position within the same chain of command.
- Department Managers, the City Clerk, the Presiding City Magistrate, Mayor, and City Councilmembers, and Council appointed boards and committee members will not be allowed to have a relative employed in any City department.