



TRANSIENT (TEMPORARY) PRIVILEGE TAX LICENSE

GENERAL INFORMATION

This is a temporary tax license that is good for up to 30 days from the activity start date. If the activity start date is left blank on the application, the 30 days will be from the date the application was received by the City.

Your combined license/report form will be mailed to you upon receipt of this application form. Within 10 days of the expiration date of this license, the reporting form must be completed and returned to the Licensing Office with your payment. Reports must be filed whether you have taxable activity or not.

City of Mesa tax rate is 1.75% of gross income.

You will **NOT** be allowed to set-up without a Mesa Privilege Tax License.

For detailed information visit our website at www.mesaaz.gov/salestax or call us at (480) 644-2316.

NOTICE TO SOLE PROPRIETOR, INDIVIDUAL AND/OR HUSBAND & WIFE BUSINESSES

All persons applying for municipal licensing as Individuals, Sole Proprietors, or Husband & Wife businesses, must provide evidence of their legal right to be in the United States in compliance with A.R.S. 41-1080, also known as the "Legal Arizona Workers Act."

If applying by mail, applicants must submit the eligibility form with the application. Please indicate, by checking the appropriate box, which of the 12 forms of documentation will be provided to verify legal status under federal law. Return the completed eligibility form along with the application, applicable fees and a copy of the documentation showing your legal status.

If applying in person at the Licensing Office, applicants must show one of the 12 types of documentation listed on the eligibility form with the application and applicable fees. The eligibility form will be completed upon presentation of the documentation.

Per State law, the City of Mesa Licensing Office cannot issue a license unless it first receives a copy of one of the specified forms of identification and a signed eligibility form.

*****NOTE: A Government issued photo ID must be presented with any document that does not contain a photograph of the individual.**



LICENSING ELIGIBILITY

Before issuing a license to an individual, the individual must present one of the following documents to the municipality indicating that the individual's presence in the United States is authorized under federal law:

Check the box next to the document indicating lawful presence.

*****NOTE: A Government issued photo ID must be presented with any document that does not contain a photograph of the individual.**

	An Arizona driver license issued after 1996 or an Arizona non-operating identification license.
	A driver license issued by a state that verifies lawful presence in the United States. (See Overview of States' Driver's License Requirements) NOT accepted: HI, NM, UT, WA Note: a WA "Enhanced" Driver License is acceptable
	A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.
	A United States certificate of birth abroad.
	A United States passport or passport card.
	A foreign passport with a United States visa.
	An I-94 form with a photograph.
	A United States citizenship and immigration services employment authorization document or refugee travel document.
	A United States certificate of naturalization.
	A United States certificate of citizenship.
	A tribal certificate of Indian blood.
	A tribal or bureau of Indian affairs affidavit of birth.

This provision does not apply to an individual, if EITHER:

1. BOTH of the following apply:
 - a. The individual is a citizen of a foreign country or, if at the time of application, the individual resides in a foreign country.
 - b. The benefits that are related to the license do not require the individual to be present in the United States in order to receive those benefits.

OR

2. ALL of the following apply:
 - a. The individual is a resident of another state.
 - b. The individual holds an equivalent license in that other state and the equivalent license is of the same type being sought in this state.
 - c. The individual seeks the Arizona license to comply with this state's licensing laws and not to establish residency in this state.

Signature of applicant

Date

Signature of municipal employee

Date

55 N. Center Street
PO Box 1466
Mesa Arizona 85211-1466
(480) 644-2316 Tel
(480) 644-3999 Fax

Revenue Collections Operations

Licensing Office
55 North Center Street
Mesa, AZ 85201



Mailing Address

PO Box 1466
Mesa Arizona 85211-1466
(480) 644-2316 Phone
(480) 644-3999 Fax

APPLICATION FOR TRANSIENT (TEMPORARY) PRIVILEGE TAX LICENSE
NON-REFUNDABLE **\$30.00** DUE AT THE TIME OF APPLICATION

Start Date of Activity	This license will be good for 30 days from start date of activity.
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SECTION I. BUSINESS INFORMATION

Business Name: Company, "DBA", or Individual	
Business Address	
City	State Zip
Name of Event (if applicable)	
Event Address (if applicable)	State Zip
Business Phone Number	E-mail address
Cell Phone Number	

Office Use Only

License #
NAICS Code
Initials

SECTION II. MAILING ADDRESS

Name	
Mailing Address	
City	State Zip

SECTION III. BUSINESS OWNERSHIP & RECORD LOCATION

Ownership: Individual LLC Corporation - State _____ Partnership Ltd. Partnership Other _____

Owners, Partners, LLC Members, or Officers (For Additional Names, Please Attach List)	Name		Title
	Home Address		Social Security #
	City	State	ZIP Code
	Name		Title
	Home Address		Social Security #
	City	State	ZIP Code

Location Where Business Records Are Kept	Name		Phone No. ()
	Address	City	State ZIP Code

Section IV. Business Activity

Describe Type of Inventory Sold	
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I certify that the statements made in this application are true and complete to the best of my knowledge. I accept the license authorized and issued in response to this application with the condition that I report timely and pay any and all taxes due by me to the city.

Print Name	Signature	Title	Date
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