



November 17, 2016

Good Afternoon,

Your current City of Mesa Solid Waste/Recycling Permit is due to expire on December 31, 2016, under Mesa City Code Title 8, Chapter 3, Article II.

Enclosed is the application to renew your Permit for the 2017 calendar year. The completed application and payment must be received in our office by December 30, 2016.

Updates and Reminders

- Documentation and Fees: Failure to return all required documentation and fees will prompt further action up to and including criminal citations, which could result in the loss of the hauler permit.
- Per Mesa City Code, Article II, Section 8-3-16 E all containers must display the business name of the permittee and the telephone number.

If you have any questions, please contact Jennifer Holder at (480) 644-2995 or Dorothy Moy-Wong at (480) 644-4093.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Holder".

Jennifer Holder
Administrative Support Assistant II

(enclosures)

**APPLICATION FOR SOLID WASTE/RECYCLING PERMIT
2017
(Required by Mesa City Code Title 8, Chapter 3, Article II)**

PART I

The permit application and review requirements for commercial and industrial solid waste management services and for residential, commercial, and industrial recycling services are found in Mesa City Code Title 8, Chapter 3, Article II (copies attached). These requirements, including definitions contained in City Code § 8-3-11, should be consulted before completing Part II of this Application.

A permit is required prior to servicing any containers located within the City of Mesa. Please note that failure to obtain a permit will result in a citation issued by the City of Mesa. Any questions about the requirements or completing this application should be directed to Jennifer Holder at 480-644-2995 or Dorothy Moy-Wong at 480-644-4093

Prior to the issuance of a permit, the following information must be submitted. **Please initial each paragraph below to verify that you agree and have included all of the required information.**



1. The names, addresses, and telephone numbers of the individuals and the organization (if any) on whose behalf the application is made. This includes information on all officers, partners and their percentage of participation, and shareholders owning an interest of five percent or more of the outstanding shares. _____

No person may apply for, or be a part of an organization applying for, a permit if such person has ownership or control of five percent or more of any joint venture, partnership, limited partnership, or the outstanding shares of a corporation that presently has a permit or permit application filed with the City of Mesa under Article II. _____

2. A complete listing of all vehicles and equipment to be used in collection, transportation, disposal, or recycling, as well as the location where the vehicles will be kept, the land use classification of the location under the Mesa Zoning Code, a declaration that the equipment is in good mechanical condition, and a demonstration that such vehicles and equipment conform to all applicable provisions of Arizona Revised Statutes Title 28. All permittees must abide by the U.S. Department of Transportation FHA "Bridge Formula Weights". Random checks for conformance will be instituted in the future and failure to abide by the regulations may result in the cancellation of your permit. _____

3. If proposing to engage in solid waste management services, a plan for the disposal of all commercial or industrial refuse and the location of such disposal must be submitted. If proposing to engage in recycling services, a plan that indicates how and by whom the materials will be sorted and separated, how the materials will be collected and transported, where and by whom the materials will be processed. _____

4. Documentation must be attached which exhibits that the applicant has obtained all insurance as required by State law, including automobile liability coverage for all vehicles to be used in the City throughout the term of the permit. Please include a **current** Certificate of Insurance. _____
5. Per Mesa City Code, Article II, Section 8-3-16 (E): All permittees shall furnish their customers with containers consistent with the permit issued under this Article and necessary and appropriate to maintain a clean and sanitary condition on the customers' premises. **Such containers shall display conspicuously the business name of the permittee and telephone number.** _____
4. In an effort to quantify the amounts of solid waste generated in Mesa an Annual Solid Waste Tonnage Report is included. Please include this completed report for your annual 2016 tonnages. _____
5. **A nonrefundable annual fee, calculated by adding a \$200.00 base charge plus \$200.00 for each vehicle to be used under this permit. Payment can be submitted by check or money order and made payable to the City of Mesa.** _____
6. The City of Mesa will evaluate the application pursuant to the standards prescribed in Article II. If an application is granted, it will be valid through the end of the calendar year. Failure to comply with the requirements listed in Mesa City Code Article II could result in civil penalties and/or fines according to Mesa City Code Article V. _____

**APPLICATION FOR SOLID WASTE/RECYCLING PERMIT
(Required by Mesa City Code Title 8, Chapter 3, Article II)**

PART II

After reviewing the instructions contained in Part I, please complete and submit Part II of this Application. Attach additional pages if necessary.

Contact

1. Name of person submitting Application: _____
Local telephone number(s): _____
After hours telephone number: _____
E-mail address: _____

Business/Organization

2. Name of organization (if any): _____
Business address: _____
Business telephone number: _____
After hours telephone number: _____

Primary Contact

3. Primary Contact Name: _____
Business Address: _____
Mailing address: _____
Business telephone number: _____
After hours telephone number: _____
E-mail address: _____

Partners/Officers/Shareholders

4. Names, business address, local telephone numbers, and percentages of participation of all partners, officers, and significant shareholders of the organization (as applicable):

Name: _____ Percentage of Participation: _____
Home Phone Number: _____

Business Address: _____

Business Phone Number: _____

Name: _____ Percentage of Participation: _____

Home Phone Number: _____

Business Address: _____

Business Phone Number: _____

Name: _____ Percentage of Participation: _____

Home Phone Number: _____

Business Address: _____

Business Phone Number: _____

Name: _____ Percentage of Participation: _____

Home Phone Number: _____

Business Address: _____

Business Phone Number: _____

5. Within the past five years, has the organization or any of the individuals listed in Sections 1 and 2 been convicted of a felony, placed into bankruptcy, or had a civil judgment entered against them in a case involving misrepresentation, fraud, dishonesty, or price-fixing where the subject matter involved the rendering of refuse collection, transportation, or recycling services? _____ Yes _____ No

If yes, indicate the case number, jurisdiction, and the names, last known addresses, and telephone numbers of the attorneys involved in the judicial action.

6. Has the organization or any of the individuals listed in Section 1 and 2 ever had an application for a solid waste or recycling permit denied, revoked, suspended, or canceled by any public entity? _____ Yes _____ No

If yes, explain the factual circumstances and reasons given for such action, and provide the names, last known addresses, and telephone numbers of the employees of the public entity involved in the administrative action.

7. Please initial that you have educated your employees on all applicable City of Mesa's ordinances _____. Pay special attention to Section 8-3-16 (F): "Permittees shall not remove refuse from any business establishment that is located within five hundred feet (500') of a residence between the hours of seven (7:00) p.m. and six (6:00) a.m. Failure to comply with this section will result in a civil citation.

8. Has the organization or any of the individuals listed in Section 1 and 2 ever been found by any public entity to be in violation of any sanitation law, rule, or ordinance in Arizona or any other state? _____ Yes _____ No

If yes, explain the factual circumstances and reasons given for such action, and provide the names, last known addresses, and telephone numbers of the employees of the public entity involved in the administrative action.

9. Do you presently own or operate a solid waste or recycling business?
_____ Yes _____ No If yes, what areas do you serve?

10. Please describe your experience and list your number of years providing solid waste or recycling services.

11. In the areas below, please describe your plan for service in Mesa. Please include the location of disposal and/or recycling sites.

If you are proposing to engage in solid waste management services, describe your plan for the disposal of all commercial or industrial refuse and the location of such disposal.

If you are proposing to engage in recycling services, describe your plan and indicate how and by whom the materials will be sorted and separated, how the materials will be collected and transported, where and by whom the materials will be processed

12. Vehicles/equipment to be used in Mesa: If additional space is necessary, please submit attachments.

VEHICLE NUMBER	LICENSE PLATE NUMBER	CURRENT ODOMETER READING	DESCRIPTION OF VEHICLE (YEAR AND MAKE OF VEHICLE) & SPECIFY TYPE, IE: FL, RO ETC.)
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____

Location where vehicles are parked: _____

I certify all vehicles are in good mechanical condition and such vehicles and equipment conform to all applicable provisions of Arizona Revised Statutes Title 28.

Applicant's signature

Under penalty of law, I declare through my signature that the information I have set forth on this application is correct and complete and that no false information, fraud, or deceit has been used in connection with this application. If I am submitting this application on behalf of an organization, I have been duly authorized by such organization to perform this function.

Signature

Title

Name (print)

Date

Please return this form via one of the following and remit payment via either postal mail or by hand delivery no later than **December 31, 2016**.

E-Mail	Postal Mail	Hand Delivery
solidwasteservice@mesaaz.gov	City Of Mesa Environmental Management & Sustainability – F320 PO Box 1466 Mesa AZ 85211-1466	730 N Mesa Drive Mesa, AZ 85201

Private Hauler Annual Solid Waste Tonnage Report

In an effort to quantify the amounts of solid waste generated in Mesa the following table is provided for your utilization. If there are routes that pass through the City boundaries please estimate tonnages for Mesa only.

MONTH	YEAR	TONNAGE
January	2016	
February	2016	
March	2016	
April	2016	
May	2016	
June	2016	
July	2016	
August	2016	
September	2016	
October	2016	
November	2015	
December	2015	

TOTAL TONNAGE _____