CHAPTER 24

HOUSING AND COMMUNITY DEVELOPMENT ADVISORY BOARD (5123)

SECTION:

2-24-1: CREATION OF THE BOARD (4418, 5123)

There shall be and is hereby created a board to be known as the Housing and Community Development Advisory Board. The Housing and Community Development Advisory Board shall be composed of eleven (11) persons who reside in the City of Mesa. All members shall serve without compensation. (4418, 5123)

2-24-2: PURPOSE OF THE BOARD: (4418, 5123)

The purpose of the Housing and Community Development Advisory Board (“Board”) shall be to advise the Mesa City Council on housing, community development, and social services priorities, funding, and planning. The intent is to appoint citizens of Mesa who will address housing, community development, and social services issues across the community. The Board will be formed and its members will act in accordance with the City of Mesa Charter and Code. (4418, 5123)

2-24-3: MEMBERSHIP: (4418)

A. The membership of the Board shall include:

1. One (1) person from a financial institution that has lending experience with all types of housing developments; (4418, 5123)

2. One (1) representative from nonprofit providers; (4418, 5123)

3. One (1) representative of manufactured housing (resident or owner of manufactured housing); (4418, 5123)

4. One (1) representative from Special Needs Providers; (4418, 5123)

5. One (1) representative from multi-family housing development providers; (4418, 5123)

6. One (1) representative from single-family housing development providers; and (4418, 5123)

7. Five (5) community representatives. The number of community representatives may be increased to ensure there are eleven (11) board members, but only if there are no qualified applicants for categories 1 through 6. The purpose, preference and intent are for the Board to consist of six (6) housing representatives as listed in paragraphs 1 through 6 and five (5) community representatives. (4418, 5123)
B. The membership of the Board shall be appointed by the Mayor with the approval of the City Council for staggered terms of three (3) years each. For the initial 2012 Board appointments, the Mayor shall designate the length of service for each member to create staggered three (3) year terms. No member shall serve more than two (2) consecutive terms, provided, however a person may be reappointed after a lapse of three (3) years from the end of their last term. (4418, 5123)

C. The Board shall annually elect one (1) of its members to serve as Chairperson and one (1) of its members to serve as Vice Chairperson. The Board shall establish rules and regulations for its own procedures that are consistent with the provisions of this Chapter. (4418, 5123)

D. The Chairperson shall give notice to the City Council of excessive absences, constituting more than three (3) meetings in a year, of any member from meetings of the Board that shall, at the discretion of the City Council, render any such member liable for immediate removal from the Board by the City Council. Any member absent from three (3) consecutive meetings without notifying the Chairperson or Secretary shall be considered as having vacated the appointment. (4418, 5123)

2-24-4: MEETINGS: (4418, 5123)

A. The Board shall meet upon request by the Chairperson, or Housing and Community Development staff, at a minimum of four (4) times a year. (4418, 5123)

B. Meetings and hearings of the Board shall be public and in the presence of a quorum. Meetings shall conform to the requirements of the Open Meetings Laws of the State of Arizona. Minutes of meetings shall be made, and after approval at a subsequent meeting, shall be signed by the Chairperson or vice Chairperson and retained on file in the Office of the Mesa City Clerk. (4418)

C. The Housing and Community Development Department will assign staff that shall act as Secretary to the Board. (4418, 5123)

2-24-5: POWERS AND DUTIES: (4418, 5123)

The Board shall:

A. Review and make recommendations to the City Council regarding the City's General Plan Housing Element and Housing Master Plan. (4418, 5123)

B. Provide requested assistance to City departments and divisions on housing issues to ensure compatibility with the City's General Plan Housing Element and Housing Master Plan. (5123)

C. Review and make recommendations to the City Council on the operation of the housing programs managed by the City's Housing and Community Development Department as requested. (4418, 5123)
D. Participate in the annual evaluation process and, with City Council approval, make final allocations of the applications for funds awarded to the City by the U.S. Department of Housing and Urban Development under the following programs: (5123)

1. Community Development Block Grant (CDBG); (5123)

2. Home Investment Partnerships (HOME); (5123)

3. Emergency Solutions Grant (ESG); and (5123)

4. Neighborhood Stabilization Program (NSP) (5123)

E. Assess the human services needs of the community, determine any gaps in service, and utilize this information to develop priorities for human services funding, a better community funds, and any other grant or social service funds that may become available to the City. (5123)

F. Participate in the annual evaluation process and, when directed by City Council, make final allocations of the applications for human services funds and a better community funds. (5123)

G. Participate in the evaluation process and make final funding allocations of any other grant or social service funds that may become available to the City as directed by City Council or Housing and Community Development Department staff. (5123)

H. Perform such other powers and duties as may be approved by City Council. (5123)