CHAPTER 6

UNARMED POLICE AIDES AND
TRAFFIC INVESTIGATORS

SECTION:

3-6-1: UNARMED POLICE AIDES
3-6-2: TRAFFIC INVESTIGATORS
3-6-3: VOLUNTEER PARKING ENFORCEMENT (4186)

3-6-1: UNARMED POLICE AIDES:
As authorized by A.R.S. §28-627(E), and pursuant to the merit system regulations, the City Manager is authorized to appoint, and when necessary remove, except as he may authorize the Chief of Police to appoint and remove, unarmed police aides who shall be employed by the Police Department and shall be empowered to commence an action or proceeding before a court or judge for any violation of the ordinances of the City of Mesa regulating the standing or parking of vehicles. The authority of unarmed police aides is to be strictly limited to the enforcement of ordinances of the City of Mesa regulating the standing or parking of vehicles, and in no way shall this Section be construed to grant other powers or benefits to which peace officers of this State are entitled.

3-6-2: TRAFFIC INVESTIGATORS:
As authorized by A.R.S. §28-627(E), and pursuant to the merit system regulations, the City Manager is authorized to appoint, and when necessary remove, except as he may authorize the Chief of Police to appoint and remove, traffic investigators who shall be employed by the Police Department, and who are authorized to investigate traffic accidents within the limits of the City of Mesa, and commence an action or proceeding before a court or judge for any violation of a State statute or ordinance of the City of Mesa relating to traffic laws, providing such violation is related to a traffic accident which occurred within the limits of the City of Mesa. Such traffic investigators shall be unarmed at all times during the course of their duties, be employees of the City of Mesa and file written reports as required by A.R.S. §28-667, but in no way shall this Section be construed to grant other powers or benefits to traffic investigators to which peace officers of this State are entitled. (1168)

3-6-3: VOLUNTEER PARKING ENFORCEMENT: (4186)
As authorized by A.R.S. §28-886, the City Manager may authorize the Chief of Police to establish a volunteer parking enforcement program for parking for persons with physical disabilities. The Chief of Police or his designated representative is authorized to appoint volunteers to issue citations only to persons who violate A.R.S. §28-884 or an ordinance regulating parking in parking spaces for persons with physical disabilities. (4186)
CHAPTER 7

GENERAL SERVICES DEPARTMENT

SECTION:

3-7-1: ORGANIZATION

3-7-2: APPOINTMENT

3-7-3: DUTIES OF MANAGER

3-7-1: ORGANIZATION:

A General Services Department is hereby created, which shall consist of the office of General Services Manager, which office is hereby created, and such additional employees of the General Services Department as the needs of that Department may demand and are properly authorized.

3-7-2: APPOINTMENT:

The City Manager shall recommend to, and upon approval by the Council, appoint the General Services Manager, and pursuant to the Merit System Regulations, appoint, and when necessary remove, all other employees of the Department except as the Manager may authorize the General Services Manager to appoint or remove employees in the Department. (1395)

3-7-3: DUTIES OF MANAGER:

(A) Function. Under general direction plans, the General Services Manager controls and directs the overall activities of Purchasing, Warehouse, Personnel, Information Services, Printing, and Mail Services, and shall perform such other duties and functions as may from time to time be delegated to him. (3455)

(B) Representative Duties. The General Services Manager shall plan, organize and direct the functions of several divisions within the City; develop and implement policies and procedures applicable to administrative functions; direct the work of professional Purchasing personnel as well as staff engaged in Warehousing; Personnel and Human Resources, Information Services, Printing, and Mail Services; review general operation of divisions directed to determine efficiency; provide direction on major project or problem areas; oversee the preparation of General Services’ administrative budget and review the subordinate division budgets; coordinate activities with other City departments to ensure effective working relationships; advise City Management and Council of departmental progress through oral and written reports; speak before public groups on the plans, programs, and goals of the Department. (1421,3455)