CHAPTER 4

PARADE REGULATIONS

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9-4-1: PERMIT REQUIRED:
No person shall engage in, participate in, aid, form, or start any parade utilizing any portion of any public street or public park within the City limits of the City unless a Parade Permit shall have been obtained from the Chief of Police. The word parade shall mean any organized procession, march, public walk, or promenade for display and shall include distance running and bicycle races and similar activities. (624,1420)

Exceptions. This Chapter shall not apply to: (624,1420)

(A) Funeral processions. (624,1420)

(B) Students going to and from school classes or participating in any educational activities, provided such conduct is under the immediate direction and supervision of the proper school authorities; and (624,1420)

(C) A governmental agency acting within the scope of its functions. (624,1420)

9-4-2: APPLICATION:
A person seeking issuance of a Parade Permit shall file an application with the Chief of Police on forms provided by him. (624,1420,1434)

(A) Filing Period. An application for a Parade Permit shall be filed with the Chief of Police not less than thirty (30) days before the date on which it is proposed to conduct the parade. (624,1420,1434)

(B) Contents. The application for a Parade Permit shall set forth the following information: (624,1420,1434)

1. The name, address, and telephone number of the person seeking to conduct such parade; (624,1420,1434)

2. If the parade is proposed to be conducted for, on behalf of, or by an organization, the name, address, and telephone number of the headquarters of the organization; (624,1420,1434)
3. The name, address, and telephone number of the person who will be the parade chairman and who will be responsible for its conduct; (624,1420,1434)

4. The date when the parade is to be conducted; (624,1420,1434)

5. The route to be traveled, the starting point, and the termination point; (624,1420,1434)

6. The approximate number of persons who, and animals and vehicles which, will constitute such parade, the type of animals, and the description of the vehicles; (624,1420,1434)

7. The hours when such parade will start and terminate; (624,1420,1434)

8. A statement as to whether the parade will occupy all or only a portion of the width of the streets proposed to be traversed; (624,1420,1434)

9. The location by streets of any assembly areas for such parade; (624,1420,1434)

10. The time in which units of the parade will begin to assemble at any such assembly area or areas; (624,1420,1434)

11. The interval of space to be maintained between units of such parade; (624,1420,1434)

12. If the parade is designated to be held by and on behalf of or for any person other than the applicant, the applicant for such permit shall file with the Chief of Police a communication in writing from the person proposing to hold the parade authorizing the applicant to apply for the permit on his behalf; (624,1420,1434)

13. Any additional information which the Chief of Police shall find reasonably necessary to a fair determination as to whether a permit should be issued; (624,1420,1434)

14. The applicant shall procure such public liability and property damage insurance as shall protect the applicant and the City from all claims for bodily injury, including accidental death, as well as for property damage arising from the holding of the parade. The coverage shall be in an amount of not less than one million dollars ($1,000,000.00) and the applicant shall attach a Certificate of Insurance naming the City as an additional insured to the application. (1420,1434)

15. The applicant shall execute a hold harmless form to be provided by the Mesa Police Department and attach the form to the application. The hold harmless form shall provide that the applicant agrees to indemnify the City and hold it harmless against any and all losses and liabilities for personal injury, death, or property damage arising out of, or as a consequence of, the parade and any and all expenses related to claims or lawsuits resulting from the above, including court costs and attorney fees, excepting for such losses, liabilities, claims, or lawsuits arising out of acts or omissions to act on the part of any officer, agent, or employee of the City. (1420,1434)

(C) Late Applications. The Chief of Police, where good cause is shown therefor, shall have the authority to consider and approve or disapprove any application hereunder which is filed less than thirty (30) days before the date such parade is proposed to be conducted. (624,1420,1434)
9-4-3: **PARADE ROUTE:**
All parades shall be held on routes designated by the Chief of Police. (624,1420)

9-4-4: **STANDARDS FOR ISSUANCE:**
The Chief of Police shall issue a permit as provided for hereunder when, from a consideration of the application and from such other information as may otherwise be obtained, he finds that: (624)

(A) The conduct of the parade will not substantially interrupt the safe and orderly movement of other traffic contiguous to its route; (624)

(B) The conduct of the parade will not require the diversion of so great a number of the police officers of the City to properly police the line of movement and the areas contiguous thereto as to prevent normal police protection to the City; (624)

(C) The conduct of such parade will not require the diversion of so great a number of ambulances as to prevent normal ambulance service to portions of the City other than that to be occupied by the proposed line of march and areas contiguous thereto; (624)

(D) The concentration of persons, animals, and vehicles at assembly points of the parade will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly areas; (624)

(E) The conduct of such parade will not interfere with the movement of firefighting equipment en route to a fire; (624)

(F) The conduct of the parade is not reasonably likely to cause injury to persons or property, to provoke disorderly conduct, or to create a disturbance; (624)

(G) The parade is scheduled to move from its point of origin to its point of termination expeditiously and without unreasonable delays en route; (624)

(H) The parade is not to be held for the sole purpose of advertising any product, goods, or event and is not designed to be held purely for private profit. (624)

9-4-5: **NOTICE OF REJECTION:**
The Chief of Police shall act upon the application for a Parade Permit within five (5) days after the filing thereof. If the Chief of Police disapproves the application, he shall mail to the applicant within five (5) days after the date upon which the application was filed a notice of his action stating the reasons for his denial of the permit. (624)

9-4-6: **APPEAL PROCEDURE:**
Any person aggrieved shall have the right to appeal the denial of a parade permit to the Council. The appeal shall be taken within five (5) days after notice, and the Council shall act upon the appeal at its next regular meeting. (624,1420)

9-4-7: **NOTICE TO OTHER OFFICIALS:**
Immediately upon the issuance of a Parade Permit, the Chief of Police shall send a copy thereof to the following: (624,1420)
Mayor, City Manager (624, 1420)

Fire Department (624, 1420)

Traffic Engineering (1420)

Development Services Department (624, 1420, 3766)

City Clerk (1420)

Arizona Highway Department, if State highway is involved. (1420)

**9-4-8: CONTENTS OF PERMIT:**
Each Parade Permit shall state the following information: (624)

(A) Starting time; (624)

(B) Minimum speed; (624)

(C) Maximum speed; (624)

(D) Maximum interval of space to be maintained between the units in the parade; (624)

(E) The portions of the streets to be traversed that may be occupied by the parade; (624)

(F) The maximum length of the parade in miles or fraction thereof; (624)

(G) Such other information as the Chief of Police shall find necessary to the enforcement of this Chapter. (624)

**9-4-9: DUTIES OF PERMITTEE:**
A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances. (624)

Possession of Permit. The Parade Chairman or other person heading or leading such activity shall carry the parade permit upon his person during the conduct of the parade. (624)

**9-4-10: PUBLIC CONDUCT DURING PARADE:**

(A) Interference. No person shall unreasonably hamper, obstruct, impede, or interfere with any parade or parade assembly or with any person, vehicle, or animal participating or used in a parade. (624)

(B) Driving Through Parades. No driver of a vehicle shall drive between the vehicles or persons comprising a parade when such vehicle or parade is in motion and is conspicuously designated as a parade. (624)

(C) Parking on Parade Route. The Chief of Police shall have the authority, when reasonably necessary, to prohibit or restrict the parking of vehicles along a street, or part thereof, constituting a part of the route of a parade. The Chief of Police shall post signs to such effect, and it shall be unlawful for any person to park or leave unattached any vehicle in violation thereof. No person shall be liable for parking on a street unposted in violation of this Chapter. (624)

**9-4-11: REVOCATION OF PERMIT:**
The Chief of Police shall have the authority to revoke a Parade Permit issued hereunder upon application of the standards for issuance as herein set forth. (624)