



VOLUNTEER OPPORTUNITY

Position Open: Monday, September 12, 2005, until sufficient applications received.
Position Title: TARGET SECOND SATURDAY CONCERT SERIES PATRON AIDE
Department/Division: Mesa Arts Center
Days of Work Week: Every second Saturday of the month (October - April)
Start/End Hours: 10:45 a.m. - 1:15 p.m.

Position Description: To provide the community with information about the Mesa Arts Center, coming events, performances and exhibits. Volunteers will ultimately provide dollar savings to the City of Mesa by doing outreach, and will also enhance the cultural experiences of the audience.

Duties: Greet patrons and answer general questions about the venue. Inform people where to buy tickets, how to become members, and where to get brochures and class information. Act as goodwill ambassadors for the Mesa Arts Center. May be required to make stage announcements, such as "We'd like to thank Target, our sponsor. The band will return in 15 minutes. Thank you for coming, and enjoy the show."

Qualifications: This event draws an audience of 50 - 200 people and requires two to four volunteers for each shift. This event will be geared to a diverse population by offering all types of music from jazz to pop. Patron aides should enjoy live music and public contact. These volunteers should be comfortable correcting public behavior, and enforcing fire codes and other seating issues.

Special Requirements: Attend volunteer orientation, and a half-hour training session. Fingerprinting is required for this position.

Application and Selection Process: Human Resources reserves the right to close this position without prior notification. Please complete the Volunteer Application available at Human Resources. Applications will be reviewed and may be selected for an interview. If you are invited to a testing process and might require reasonable accommodation to participate, please advise Human Resources at the time you are contacted.

APPLY: CITY OF MESA HUMAN RESOURCES
20 E. MAIN STREET, SUITE 130
MESA, ARIZONA 85201

MAIL APPLICATIONS TO:
HUMAN RESOURCES
P. O. BOX 1466
MESA, AZ 85211-1466

Website: <http://www.mesaaz.gov/jobs>
OFFICE (480) 644-2365

JOB HOTLINE (480) 644-2759
OR 1-800-662-5053 Toll Free

**The City of Mesa respects, values,
and welcomes diversity in our workforce.
To this end, we encourage all interested people to apply.**

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