



November 2, 2011

Parks and Recreation Participant:

As 2011 comes to an end, we are reminding all recreation participants that the fee assistance which you may have qualified for during this past year will end on December 31st, and a new application must be completed for the 2012 calendar year. If you and your family are in need of assistance for 2012 you will be required to complete the 2012 application and provide documentation showing proof of eligibility.

Applications may be submitted prior to December 31st, so that you are approved and ready to begin any programs which qualify for fee assistance during the 2012 calendar year.

Attached is a 2012 Fee Assistance Application for your use. Please fill out and submit with proper documentation to:

Mesa Parks and Recreation
Attn: F/A Application
200 S Center Street, Building 1
Mesa, Az 85210

Thank you for your interest in the City of Mesa's recreation programs and if you have any questions or need additional information, please contact the Registration Staff at 480-644-2352.

Respectfully,

Michael Holste

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Assistant Director

Parks, Recreation and Commercial Facilities



Mesa Parks, Recreation and Commercial Facilities Department

What Is Fee Assistance?

Mesa Parks, Recreation and Commercial Facilities Department offers Fee Assistance to **Mesa Residents Only**. The program is designed to provide residents in Mesa an opportunity to participate in quality recreation programs that they may not be able to afford without assistance. Eligibility for the program is determined by completing an application and supplying the

What Programs Can I Use It For? The discount given from the Fee Assistance Program can be used for the following programs: Summer Boredom Busters, Safe Kids, Youth Sports Programs, Swim Lessons, Competitive Swim Teams, Diving Teams, Synchro Swim Teams, Jefferson and Webster Sports Zones.

Fee assistance is not allowed to be used in combination with any other discount offered by Mesa Parks, Recreation and Commercial Facilities programs.

What Kind of Documentation Is Needed? Each household is required to submit **one** of the following pieces of documentation.

- A copy of current Eligibility Notification Letter from Mesa Public Schools Food Service Department if your child participates in the Free or Reduced Lunch Program
- **Or**
- A copy of any of the below Government Assistance verification documents: Unemployment Verification, Nutrition Assistance Verification, WIC Assistance verification, AHCCCS Verification

Please send or bring in a copy of these documents, as they will not be returned....

Do Not Send Original Documents

How Long Can I Use The Discount? Applications will be accepted and processed on January 1, 2012-December 1, 2012. The discount is valid for the calendar year, and applications are accepted from January 1, 2012 to December 1, 2012. **You must reapply every calendar year.**

Will My Submitted Information Be Kept Confidential? All information submitted for the purposes of eligibility determination into the Fee Assistance Program is considered confidential and is not shared with the staff working in the programs.

Payment Information

If accepted into the Fee Assistance program you will be expected to pay the discounted fee at time of purchase. If for any reason your account becomes delinquent, you must pay the outstanding balance on the account, as well as any service fees that apply, prior to registering for a future program (discounted or full price). Your household will become ineligible for this program and removed from

How Do I Contact Mesa Public Schools Food Service? Eligibility Notification Letters that verify your child participates in the Free or Reduced Lunch Program can be requested by calling the Food Service Department at 480-472-0918

** Food Service cannot fax or send letters directly to Parks, Recreation and Commercial Facilities Department.

What Are The Steps to Apply?

Complete a Fee Assistance Program Application and provide the correct documentation.

Return the completed application and documentation you need for verification to:

Mesa Parks and Recreation
F/A Application

200 S Center Street-
Building 1
Mesa, AZ 85210
Phone: 480-644-2352

When Will I Know I Am Accepted?

Eligibility will be determined and verified to you in writing within 14 business days. If you are accepted into the program, the members in the qualifying household will be eligible for a 50% discount of program registration fees for up to 5 programs per calendar year.

Contact Us If You Have Questions? Mesa Parks, Recreation and Commercial Facilities

200 S Center St, Bldg 1,
Mesa, AZ 85210
Phone 480-644-2352

Email:
Cindy.hunt@mesaaz.gov



2012
Mesa Parks, Recreation and Commercial Facilities Department
Fee Assistance Application
(Please Print Legibly)

Parent/Guardian FULL Name: _____

Street Address: _____ Apt # _____
(must be same address as on verification letter)

City: _____ State: Arizona Zip Code: _____

Phone (Home): _____ Phone(cell): _____

E-Mail Address: _____

Name _____ Date of Birth _____

Name _____ Date of Birth _____

Name _____ Date of Birth _____

Name _____ Date of Birth _____

Name _____ Date of Birth _____

Name _____ Date of Birth _____

I certify that all the information submitted is true and correct, and all names listed are members residing in my home

Signature of Parent/Guardian (Full Name) Date

Verification:

- Letter from MPS Food Services
- WIC verification
- Unemployment verification
- AHCCCS verification
- Nutrition Assistance verification
- Other _____