

FTO DAILY RATING CHART

OIT: _____

Phase: _____

Date FTO Began _____

Instructions at the bottom of page

Field Training Officer Employee Number																				
Daily Observation Report Number																				
APPEARANCE																				
1. General Appearance																				
ATTITUDE																				
2. Acceptance of Feedback FTO/FTO Program																				
3. Attitude Toward the Job																				
KNOWLEDGE - Reflected in Field Performance																				
4. Department Policies/Procedures																				
5. Criminal, Traffic & City Statutes																				
6. Codes of Criminal Procedure																				
PERFORMANCE																				
7. Driving Skill: Normal & Stress Conditions																				
8. Orientation/Response Time to Calls																				
9. Routine Forms: Accuracy/Completeness																				
10. Report Writing: Organization/Details																				
11. Report Writing: Grammar/Spelling/Neatness																				
12. Report Writing: Appropriate Time Used																				
13. Field Performance																				
14. Investigative Skill																				
15. Interview/Interrogation Skill																				
16. Self-initiated Field Activity																				
17. Officer Safety																				
18. Control of Conflict: Voice Command																				
19. Control of Conflict: Physical Control																				
20. Decision Making																				
21. Radio: Use of Codes/Procedure/Listens/Comprehends																				
22. MCT: Appropriate Use and Performance																				
COMMUNITY POLICING																				
23. Community Policing/Problem Solving																				
24. Courtesy/Relationships																				

Instructions:

- Fill in OIT's name and the Phase #
- Type FTO's ID # in Row 3, hit "Enter"
- Type DOR # in Row 4, hit "Enter" twice to skip to Row 6
- Type the numerical score for Row 6, hit "Enter" twice to skip to Row 8 (the box will automatically generate the proper color corresponding to the numerical score)
- Clicking in the boxes will also move the cursor to a specific location
- Continue until the chart is filled in for that day