




Arizona Peace Officer Standards and Training Board

LESSON PLAN COVER SHEET

COURSE TITLE: Proficiency Program and Pre-FTO Week		HOURS: 1	
DATE FIRST PREPARED: 8/24/2002	PREPARED BY: Ofc. Chris Hoerchler, Mesa PD		
DATE REVISED/REVIEWED: 9/19/2002	BY: Ofc. Bill Everson, Mesa PD		
DATE REVISED/REVIEWED:	BY:		
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LIST ANY PREREQUISITES: N/A			
LEAD INSTRUCTOR: Ofc. Bill Everson & Ofc. Tony Fajardo, Mesa PD	BACK-UP INSTRUCTOR: Ofc. Rico Encinas & Ofc. Floyd Smith, Mesa PD		
APPROVAL NUMBER:			
COURSE DESCRIPTION: The students will be instructed on the Mesa PD Proficiency Program, Pre-FTO Week.			
INSTRUCTOR REFERENCES: Mesa PD FTO Supplemental Policy Manual	TRAINING AIDES, EQUIPMENT, MATERIALS: LCD Projector Dry erase board & markers Handouts: 1. Proficiency Program 2. Pre-FTO Week		
	PRE-TEST: No	POST-TEST No	
METHOD OF INSTRUCTION: Lecture			
SUCCESS CRITERIA: Students gain an understanding of the Proficiency Program, Pre-FTO Week, FTO Burnout, FTO Ethics.			
PERFORMANCE OBJECTIVES: 1. The students will have a working knowledge of the Proficiency Program. 2. The students will have an understanding of Pre-FTO Week and why it was implemented.			
AGENCY APPROVAL	Name (Type or Print)	Signature	Date
AZPOST APPROVAL	Name (Type or Print) LYNDON A. "LYNN" LARSON Basic Training Administrator	Signature 	Date August 2, 2000

AZ POST Form LP (Revised 8/00)

OUTLINE	NOTES
<p>A. INTRODUCTION</p> <ol style="list-style-type: none"> 1. Instructor Background. <ol style="list-style-type: none"> a. Lead instructor/s b. Backup instructor/s 2. Purpose and Motivator. <ol style="list-style-type: none"> a. Knowledge of the Proficiency Program and Pre-FTO Week will benefit the FTO Coordinator in establishing and/or modifying their own agency's FTO Program. 3. Performance Objectives. <ol style="list-style-type: none"> a. The students will have a working knowledge of the Proficiency Program. b. The students will have an understanding of Pre-FTO Week and why it was implemented. 	
<p>B. PROFICIENCY PROGRAM</p> <ol style="list-style-type: none"> 1. Time vs. Proficiency. 2. OIT moves/progresses at his own pace based on performance. 3. OIT moves to next phase once requirements are met and proficiency has been achieved. <ol style="list-style-type: none"> a. FTO remains the same and works on next phase requirements. 4. Shadow car. 5. FTO Admin. Officer role. 6. FTO sergeant role. 7. Early solo status. 	<p>Performance Object 1</p> <p>Proficiency Program handout</p>
<p>C. PRE-FTO WEEK</p> <ol style="list-style-type: none"> 1. Reason it was created 2. Classed covered: <ol style="list-style-type: none"> a. Introduction. b. FTO Entrance Exam. c. MPD Chaplaincy Program. d. FTO Policy & Expectations. e. CAD/Computer Training. f. Pronet/Bullseye/Lojack. g. DUIs/FSTs/Traffic Stops/ DUI Testimony/Accident Scene Management/Code 3 Driving. h. FTO Forms. i. Standard Evaluation Guidelines & Practical Exercises. j. "What I wish I'd known my first day of field training. k. Remedial Testing/Q&A. 	<p>Performance Objective 2</p> <p>Pre-FTO Week schedule handout</p>
<p>D. CONCLUSION</p> <ol style="list-style-type: none"> 1. Review Performance Objectives. 2. Answer students' questions. 	

Mesa Police Department Field Training Unit Proficiency Program

	<div style="border: 1px solid black; padding: 5px; margin: 0 auto; width: 80%;">FTO Change Meeting - Change FTO</div>	<div style="border: 1px solid black; padding: 5px; margin: 0 auto; width: 80%;">FTO Change Meeting - Change FTO</div>	<div style="border: 1px solid black; padding: 5px; margin: 0 auto; width: 80%;">FTO Change Meeting - Change FTO</div>	<div style="border: 1px solid black; padding: 5px; margin: 0 auto; width: 80%;">Graduation</div>
Regular FTO Schedule	Cycle (Phase) I 5 weeks	Cycle (Phase) II 5 weeks	Cycle (Phase) III 5 weeks	Cycle (Phase) IV 3 weeks
Proficiency FTO Schedule	<p>Move to next Phase when requirements are complete and the OIT is proficient in those requirements. FTO remains the same and works on requirements for next phases.</p>	<p>Move to next Phase when requirements are complete and the OIT is proficient in those requirements. FTO remains the same and works on requirements for next phases.</p>	<p>Move to next Phase when requirements are complete and the OIT is proficient in those requirements. FTO remains the same and works on requirements for next phase.</p>	<p>FTO may move OIT to shadow car after 2 On View cases and the FTO feels that the OIT is proficient to work a beat as a solo officer. Approval of District FTO Admin Ofc. and FTO Sgt.</p>
<p>When an OIT has completed the requirements of a Phase and has shown proficiency in those requirements, the FTO will consult with the District FTO Admin Ofc. and the FTO Sgt. and then pass the OIT to the next Phase.</p> <p>If a Phase is completed prior to the FTO Change meeting, the OIT will stay with the same assigned FTO and start the next Phase.</p> <p>OITs will still rotate to the next FTO on the day of the FTO Change meeting.</p> <p>Once an officer has completed the Forth Phase of the FTO Program, the officer will be released to solo status in the same district to a squad of the District Coordinator's choice. Sergeant's Weekly Evaluations will still be due through the 16th week of the FTO Program.</p>				

