



TO: All Bidders Receiving Request for Bid # 2009104  
Stockless Office and Classroom Supplies

FROM: Jim Ruiz, Purchasing Administrator

DATE: May 5, 2009

SUBJECT: Addendum # 3 – 2008 Usage Report

All bidders are hereby notified that Addendum #3 has been issued to provide the 2008 Office Supply Order Summary Report for Mesa only. Bidders are reminded that sealed bids are due in the Purchasing Office no later than 3:00 p.m. local time on May 12, 2009. All other terms and conditions remain unchanged.

All offerors must acknowledge receipt of this addendum on the submittal checklist (pg 20) in the RFP. Failure to acknowledge any addenda issued may result in a response being deemed non-responsive.

Please contact Diane Ross, Buyer, at (480) 644-2064 with any questions you may have regarding this addendum.

Attachment

c: Larry Dougherty  
Pam Tyson  
Tom Carney  
Monica Boutin  
Caroline Brackley  
Diane Ross

**Purchasing**

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