



mesa·az Transportation Advisory Board Report

Date: January 20, 2009
To: Transportation Advisory Board
From: Alan Sanderson, Acting Deputy Transportation Director
Subject: Bylaws for the Transportation Advisory Board

Purpose

The purpose of this report is to introduce draft bylaws for discussion and possible adoption by the Transportation Advisory Board (TAB).

Background

At the December TAB meeting, Board members discussed establishing bylaws for the Board, and directed staff to prepare draft bylaws that would address the following:

- Define a quorum for a meeting as being a simple majority of the non-vacant seats on the Board
- Allow a majority vote of the members present at a meeting to decide any Board action
- Establish two-year term limits for Chairman and Vice-Chairman
- Expand on the purpose of the Board as defined in City Code to include concern for community, sustainability and a holistic approach to transportation

Discussion

Title 2 Chapter 8 of the City Code establishes the Transportation Advisory Board, its purpose, membership, and powers and duties. A copy of Title 2 Chapter 8 is attached. Bylaws may establish procedural rules of the Board, but may not contradict City Code or change what the City Council has specifically adopted with respect to the Board.

Draft bylaws for discussion and possible adoption are attached. They were written to complement City Code provisions governing the TAB. The Board may adopt these bylaws as drafted, or adopt them with changes to the initial draft.

Alan Sanderson
Acting Deputy Transportation Director

2-8-1

2-8-4

CHAPTER 8**TRANSPORTATION ADVISORY
BOARD (3548)****SECTION:****2-8-1: CREATION OF BOARD****2-8-2: PURPOSE OF BOARD****2-8-3: MEMBERSHIP****2-8-4: POWERS AND DUTIES****2-8-1: CREATION OF BOARD: (3548)**

There is hereby created and established a Transportation Advisory Board to consist of eleven (11) resident citizens and electors of the City who shall be appointed by the Mayor with the approval of the Council to serve for three- (3-) year staggered terms. As of the effective date of this Chapter, the Mayor shall designate the terms of the various members of the Board, which shall not be more than three (3) years in order to provide for staggered terms, with as nearly equal a number as possible to be appointed each year. Members of the Board shall serve until their term expires and their successors appointed and qualified and shall select their own chairman from among their members to serve for a one- (1-) year term. Continued absence of any member from meetings of the Board shall, at the discretion of the City Council, render any such member liable for immediate removal from office by the Council. Any member absent from three (3) consecutive meetings without being excused shall be considered as having vacated his appointment. The members of the Board shall serve without compensation. (1569,1620,3548)

2-8-2: PURPOSE OF BOARD

A Transportation Advisory Board for the City of Mesa will assist and advise the Council in developing a community-based, multi-modal surface transportation system that provides mobility for all, complements land use, and improves air quality. (3548)

2-8-3: MEMBERSHIP

The Board will be comprised of a diverse body of Mesa citizens committed to developing an efficient, effective, multi-modal surface transportation system. Members of the Board shall have a background or strong interest in transportation issues. (3548)

2-8-4: POWERS AND DUTIES

The powers and duties of the Board shall be as follows: (3548)

- (A) Make studies of traffic problems within the limits of the City and make recommendations to the City Council from time to time with respect thereto. (3548)
- (B) Advise, assist, and make recommendations to the City Council on matters relating to surface transportation, including, but not limited to, transportation plans, projects, and ordinances relating to the surface street system, bicycles, pedestrians, freeways, and transit. (3548)
- (C) Create a forum for communication, education, and dialogue with Mesa citizens on transportation issues. (3548)



Transportation Advisory Board Bylaws

January 20, 2009

D R A F T

I. Purpose of the Board

- A. Per Mesa City Code 2-8-2, "A Transportation Advisory Board for the City of Mesa will assist and advise the Council in developing a community-based, multi-modal surface transportation system that provides mobility for all, complements land use, and improves air quality."
- B. In carrying out its purpose, the Board desires to take a holistic approach, recognizing transportation as a key element in creating and sustaining community, and encouraging sustainability in transportation systems as well as the community as a whole.

II. Officers

- A. Members of the Board shall elect a Chairperson and a Vice-Chairperson at its regular June meeting, or when vacancies occur. The Chairperson and Vice-Chairperson shall serve one-year terms from July through June. No member shall serve more than two consecutive full terms as Chairperson, and no more than two consecutive full terms as Vice-Chairperson. Members who have served two consecutive full terms as an officer may be reelected to that office after at least one intervening year on the Board during which he/she does not serve as that officer. Members elected to fulfill a partial term as an officer shall serve through the following June. Partial terms as an officer shall not be counted towards term limits.
- B. The Chairman shall preside at meetings, and shall decide all points of order or procedure. The Vice-Chairperson shall perform the duties of the Chairperson whenever the Chairperson relinquishes the Chair, or when the Chairperson is absent.

III. Meetings and Voting

- A. Regular meetings of the Board shall be held on the third Tuesday of each month at 5:30 p.m., or at a date and time approved by the Board. Special meetings may be held from time to time and determined by the Board.
- B. A quorum of the Board shall consist of a simple majority of the non-vacant seats on the Board.
- C. An affirmative vote of a simple majority of the Board members present at a meeting is required for a proposed Board action to be approved.

IV. Approval and Amendments

- A. These bylaws shall become effective at the first Board meeting after an affirmative vote of at least six (6) Board members and City Council acceptance of the minutes of the meeting at which the Board approves these bylaws.
- B. These bylaws may be amended by an affirmative vote of at least six (6) members of the Board, and such amendments shall become effective at the first Board meeting after City Council acceptance of minutes of the Board meeting at which the amendments are approved.