



City of Mesa CDBG/ESG/HOME-TBRA Application Staff Scoring Tool

Staff will use the following criteria to score each CDBG/ESG/HOME-TBRA applications. It is worth a max of 70 points, with a max of 30 points coming from the Housing & Community Development Advisory Boards (HCDAB) score, for a max total 100 points.

Applicant Name:

Funding Source:

Project Name:

Amount Requested:

	Application Criteria	Possible Points	Score
1	Program/Project Readiness Timely Completion/Expenditure of Funds (Question 9 in Application)	10	
2	Scope of Work/Outcomes Target Clientele/Number Assisted (Question 4 & 5 in Scope of Work)	30	
	Project and Resident Eligibility (Question 6 in Scope of Work)	10	
	Achievement of Outcomes (Question 7 in Scope of Work)	10	
3	The Budget Program/Project Budget Evaluation (Question 9 & TPBS pg in Scope of Work)	15	
4	Applicant Capacity Agency Management Ability/Capacity & Past Performance/Experience (Question 19 in Application)	15	
	Total Score (Total Possible Score)	70	0
	Directions: Section 5 and 6 have a potential 5 point reduction for each, for a possible 10 point reduction of the overall score.		
5	Responses to Application Questions The agency submitted their application question responses late or they did not respond to the application questions at all.	-5	
6	Presentation The agency did not attend their presentation?	-5	
	Total Score Reduction (Possible total reduction)	-10	0
	Final Total Score	70	0
	Directions: By checking each box, you confirm the agency meets at least 1 of the City and Consolidated Plan Priorities, highlight the priorities identified in the application.		
	Consolidated Plan (ConPlan) Priorities (Question 24 in application) Affordable Housing (housing rehabilitation, new housing development, tenant-based rental assistance); Public Services (LMI & special needs); Homelessness Strategies (emergency shelter services, rapid rehousing homeless prevention)		<input type="checkbox"/>
	Mesa City Council Strategic Priorities (Question 25 in application) Community Health and Safety, Skilled and Talented Workforce; Strong Community Connections; Neighborhoods and Placemaking; Thriving Economy and Sustainable Environment.		<input type="checkbox"/>

Comments/Notes:

Name of Rater:

Date:

Manager Approval:

Date: