



## PARK MODEL OR RV SET PLAN SUBMITTAL CHECKLIST

Checklist intended for Park Model or RV Set.

### Administrative

- ☐ 1. Provide **detailed** project narrative.
- ☐ 2. Identify site address.
- ☐ 3. Provide vicinity map showing areas surrounding the site.
- ☐ 4. Provide project site plan.

### General

- ☐ 1. Sheets with Arizona professional registrant seals require legible seals and signatures. Additionally, the seal shall have the registrant's license number and signature date.
- ☐ 2. Park approval or homeowners association approval.
- ☐ 3. Floodplain certification from [Maricopa County Flood Control District](#) if property is in a designated flood zone. (Contact: 602-506-2939)
  - a. Are you in a flood area? Check [flood maps](#).

### Site Plan

- ☐ 1. Dimensioned site plan including all setbacks to property lines and easements. Additionally, show location and dimensions of electrical pedestal to proposed park model or recreational vehicle (RV).
- ☐ 2. Annotate on plans the year, make, model, and size of park model.
- ☐ 3. Identify egress window location from park model bedroom.
  - a. Provide 3-foot minimum clear space in front of egress window.
- ☐ 4. Label and dimension parking spaces.
  - a. Minimum requirement: One 9- X 18-foot parking spaces.
  - b. Identify driveway location and construction materials.
  - c. Paved parking with 2-inch minimum asphalt or 4-inch minimum concrete.
  - d. Stairs shall not encroach into parking area
- ☐ 5. Identify location(s) of electrical pedestal, gas meter, LP tanks, etc.



- ☐ 6. Identify location(s) of A/C units and dimensions from A/C unit to property lines.
- ☐ 7. Provide engineering or ICC reference code number for all awnings.
  - a. Show dimensions and location of awnings.
  - b. Provide dimensions from awning post to property lines
  - c. Provide dimensions from edge of awning to property lines.
- ☐ 8. Provide construction documents for accessory structures to be placed or built at the same time as house set.

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