

## NOTICE TO SOLE PROPRIETOR, INDIVIDUAL AND/OR HUSBAND & WIFE BUSINESSES

All persons applying for municipal licensing as Individuals, Sole Proprietors, or Husband & Wife businesses, must provide evidence of their legal right to be in the United States in compliance with A.R.S. 41-1080, also known as the "Legal Arizona Workers Act."

*If applying by mail*, applicants must submit the eligibility form with the application. Please indicate, by checking the appropriate box, which of the 12 forms of documentation will be provided to verify legal status under federal law. Return the completed eligibility form along with the application, applicable fees and a copy of the documentation showing your legal status.

*If applying in person at the Licensing Office*, applicants must show one of the 12 types of documentation listed on the eligibility form with the application and applicable fees. The eligibility form will be completed upon presentation of the documentation.

Per State law, the City of Mesa Licensing Office cannot issue a license unless it first receives a copy of one of the specified forms of identification and a signed eligibility form.

**\*\*\*NOTE: A Government issued photo ID must be presented with any document that does not contain a photograph of the individual.**

## LICENSING ELIGIBILITY

Before issuing a license to an individual, the individual must present one of the following documents to the municipality indicating that the individual's presence in the United States is authorized under federal law.

Do not complete this form if the license applicant is a corporation, limited liability company or general partnership.

Check the box next to the document indicating lawful presence.

**\*\*\*NOTE: A Government issued photo ID must be presented with any document that does not contain a photograph of the individual.**

|  |                                                                                                                                                                                                                                             |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | An Arizona driver license issued after 1996 or an Arizona non-operating identification license.                                                                                                                                             |
|  | A driver license issued by a state that verifies lawful presence in the United States.<br>(See Overview of States' Driver's License Requirements) <b>NOT</b> accepted: HI, NM, UT, WA<br>Note: a WA "Enhanced" Driver License is acceptable |
|  | A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.                                                                                                                         |
|  | A United States certificate of birth abroad.                                                                                                                                                                                                |
|  | A United States passport or passport card.                                                                                                                                                                                                  |
|  | A foreign passport with a United States visa.                                                                                                                                                                                               |
|  | An I-94 form with a photograph.                                                                                                                                                                                                             |
|  | A United States citizenship and immigration services employment authorization document or refugee travel document.                                                                                                                          |
|  | A United States certificate of naturalization.                                                                                                                                                                                              |
|  | A United States certificate of citizenship.                                                                                                                                                                                                 |
|  | A tribal certificate of Indian blood.                                                                                                                                                                                                       |
|  | A tribal or bureau of Indian affairs affidavit of birth.                                                                                                                                                                                    |
|  | A consular identification card issued by a foreign government that uses biometric identity verification.                                                                                                                                    |
|  | <u>Description</u> of other ID issued by: U.S. Government, other State government, an agency of this State or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuance.              |

This provision does not apply to an individual, if EITHER:

1. BOTH of the following apply:
  - a. The individual is a citizen of a foreign country or, if at the time of application, the individual resides in a foreign country.
  - b. The benefits that are related to the license do not require the individual to be present in the United States in order to receive those benefits.
- OR
2. ALL of the following apply:
  - a. The individual is a resident of another state.
  - b. The individual holds an equivalent license in that other state and the equivalent license is of the same type being sought in this state.
  - c. The individual seeks the Arizona license to comply with this state's licensing laws and not to establish residency in this state.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of municipal employee

\_\_\_\_\_  
Date

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