

Operation Identification

- Inventory all property that will be left in the residence. Include serial numbers and model numbers for each item.
- Take pictures of jewelry, antiques or other collectibles. We suggest you do not leave valuables, money, or papers unsecured in the residence.
- Engrave your driver's license number and the state code (ex. B1234567 AZ) on all items without serial numbers. Do not use your social security number.
- Take a picture of each room prior to leaving for the summer so you have a visual depiction of the condition of the residence before you left.
- Leave a copy of the property list, pictures and a list of emergency telephone numbers and contacts with the caretaker or manager. These can be retrieved by an Officer in the event of criminal activity.

The police can only return property that is easily identified as belonging to you.

Please take measures to secure your residence to keep your community and its residents safe during the summer.

Resident Contact Information

Property Address

Resident's Name

Resident Telephone Numbers

Local _____

Other _____

Mailing Addresses

Mesa, AZ _____

Other Residence

Emergency Contacts

1. Contact Person

Telephone _____

2. Contact Person

Telephone _____

Miscellaneous Information

Securing Residences While Away for the Summer

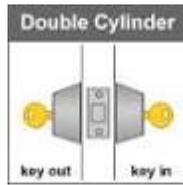


Mesa Police Department
Crime Prevention
480-644-2300
www.mesaaz.gov/police

Do not advertise that you are away for the summer.

Locks, Doors and Windows

- Use deadbolt locks on your doors. Use a “double key” lock on doors adjacent to a window or glass panel.
- Secure windows and glass sliding doors with locks, a wooden dowel in the track, or a screw inserted through a hole drilled in the sliding door frame and projected into the fixed frame.
- Window laminate (security film) can provide protection against the breaking of windows to gain entry and limit visibility into the home.



Home Exterior

- Trim back shrubbery that blocks doors or windows and that provides hiding places.
- Make sure porches, entrances, house numbers and yards are well-lit.
- Install outside “dusk to dawn” lights and/or motion lights.



- Have someone keep your yard clean and trimmed.
- Do not leave a “hidden” house key on your property.
- Do not place a chain across your carport area.
- Do not cover a vehicle with a tarp or put boards over the tires.
- Leave lawn furniture on the porch or patio if you normally have lawn furniture out.
- Have someone park a vehicle in your driveway at various times.



Home Interior

- Use timers for lights and radios to make the home appear occupied.
- Turn off breakers except the one that works the lights on the timers. Lock the breaker box.
- Do not cover your windows with styrofoam, foil or plywood. Instead, draw curtains or blinds.
- Do not leave valuables behind; take them with you or put them in a safe deposit box. Do not leave weapons in the residence.



Management and Neighbors

- Ask neighbors to watch for suspicious activity.
- Leave your contact numbers with the management office or a trusted person in case they need to reach you.
- Let neighbors/management know if someone will be staying at your home while you're away.
- Either stop delivery of the newspaper and have mail forwarded, or arrange for someone to pick up newspapers and mail on a daily basis.
- Have someone remove any fliers left at your residence.

Your goal is to make your residence look like it is not vacant.

