



CITY OF MESA  
BUILDING SAFETY DIVISION  
PARK MODEL/RV COMPLIANCE REQUIREMENTS

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PROJECT STREET ADDRESS: \_\_\_\_\_

PERMIT # \_\_\_\_\_

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THIS CHECKLIST IS TO BE USED AS A GUIDE WHEN REVIEWING PLANS FOR PARK MODEL/RV COMPLIANCE. THESE COMMENTS CAN BE CUT AND PASTED INTO YOUR ELECTRONIC DOCUMENT REVIEW.

**General:**

- \_\_\_\_\_ 1. If any sheets are sealed by an Arizona Registrant, the seal and signature must be legible, current and include the registrant's expiration date.
- \_\_\_\_\_ 2. Provide park approval or Homeowners Association approval. Approval is required prior to issuance of City Permit.
- \_\_\_\_\_ 3. Flood Plain Certification from Maricopa County Flood Control District is required for properties located within a designated flood zone.

**Site Plan:**

- \_\_\_\_\_ 4. Provide a fully dimensioned site plan. Include all existing structures with their specific use identified (RV, park model, awnings, sheds etc.). Include lot dimensions, setback dimensions from all existing structures to all property lines, location of electrical pedestal with dimensions to structures. Include dimensions from shed to park model.
- \_\_\_\_\_ 5. Provide make, model, year and size of park model.
- \_\_\_\_\_ 6. Identify locations of any a/c units, electrical pedestal and L/P tanks.
- \_\_\_\_\_ 7. Clearly label and dimension the required parking space. A minimum of 1 space measuring 9' X 18' is required. Also identify driveway location and materials. Paved parking is required in RV parks and subdivisions.
- \_\_\_\_\_ 9. Provide the size and ICC report number for the awning (not required if awning is R & R).

**Shed:**

- \_\_\_\_\_ 10. Provide the dimensions of the existing shed.
- \_\_\_\_\_ 11. Provide a floor plan of the shed. Include any electrical and/or plumbing installed.
- \_\_\_\_\_ 12. Identify if shed is prefabricated or conventionally framed. If conventionally framed, include a framing plan of how the shed is constructed.
- \_\_\_\_\_ 13. Identify if the shed is under the awning or if it is freestanding.

\_\_\_\_\_ 14. If there is a sub-panel, identify the location.

**Other Requirements:**

\_\_\_\_\_ 15. If there is an existing Arizona room, provide construction drawings identifying how it is built.