

**CITY OF MESA  
MESA, ARIZONA**

**On-Call Consultant List for Landscape Architecture**

**REQUEST FOR QUALIFICATIONS  
ADDENDUM NO. 1**

**02/24/2020**

In reference to the Request for Qualifications for the subject project or opportunity, please note the following items which shall be added or changed:

**REQUEST FOR QUALIFICATIONS**

**ITEM NO. 1:** Past Performance Verification Form (PPVF) due date is March 12, 2020 by 2:00 pm

**END OF ADDENDUM NO. 1**

**LIST OF ATTACHMENTS:**

- PPVF (1 page)

\_\_\_\_\_  
Consultant's Signature

\_\_\_\_\_  
Date

Note: A signed copy of this Addendum shall be returned with the Consultant's SOQ and/or the Consultant shall acknowledge this Addendum in the cover letter of the SOQ..



**PAST PERFORMANCE VERIFICATION FORM (PPVF)**

**Directions to Submitting Firm:** Request Public/Private Agencies, for which you have substantially completed (Professional Services, CM@R or JOC) similar work, to fill out a copy of the PPVF for three (3) similar projects. Provide this form to the Agency or Agency’s representative directly responsible for oversight of the project to complete and submit via email to the City of Mesa prior to the date and time listed below. If the form is received after the date and time specified, it will not be accepted. By submitting this form, you are waiving any claim against the Agency listed for providing information regarding a project.

SOQ Due Date and Time: **March 12, 2020 by 2:00 pm**

PROJECT NAME: **Landscape Architecture**

PROJECT ROLE SUBMITTING FOR: (select one)       **PROFESSIONAL**     **CM@R**     **JOC**

NAME OF COMPANY TO BE EVALUATED: \_\_\_\_\_

NAME OF AGENCY OR FIRM SUBMITTING EVALUATION: \_\_\_\_\_

NAME/PHONE NUMBER OF PERSON SUBMITTING EVALUATION: \_\_\_\_\_

NAME OF PROJECT AND DATE SUBSTANTIALLY COMPLETED: \_\_\_\_\_

**Questions to be completed by Agencies:**

1. Has the above referenced project reached substantial completion? (select one)     **Yes**     **No**
  2. What project delivery method was utilized? (select one)     **DBB**     **CM@R**     **JOC**     **DB**
- What type of services did this firm provide on the project referenced?

\_\_\_\_\_  
\_\_\_\_\_

3. On a scale of 1 to 10 (1 being lowest, 10 highest) rate this company’s performance on the following:

- 
- a. Was the project completed on time? (10=Yes, 0=No) \_\_\_\_\_
  - b. Was the project completed within budget? (10=Yes, 0=No) \_\_\_\_\_
  - c. What was the quality of the work performed? \_\_\_\_\_
  - d. Was staff proactive in solving problems that may have occurred on your project? \_\_\_\_\_
  - e. Would you be willing to contract with this firm again? (10=Yes, 0 = No) \_\_\_\_\_

**TOTAL POINTS** \_\_\_\_\_

4. Any additional comments.

\_\_\_\_\_  
\_\_\_\_\_

Please email to [Engineering-RFQ@mesaaz.gov](mailto:Engineering-RFQ@mesaaz.gov) by the date and time shown