

Narrative

Name of Event: _____

Date of Event: _____

Event Time: _____

Address of Event: _____

Number of Expected attendees: _____

Will Alcohol be served? _____

Our event will take place _____ (in the parking lot, on the grassy area, inside our event hall, Etc.)

We will have _____ vendors at the event. I will provide a vendor list to licensingenforcement@mesaaz.gov

If tables and/or chairs will be provided, _____ staff will ensure the areas are cleaned and disinfected after each patron leaves/before the next patron uses the area.

All patrons and staff will be required to wear a mask at all times (2 years old or older unless a medical reason is stated to not wear a mask).

Social distancing signs will be posted letting patrons know they must maintain at least 6FT distance at all times from other patrons.

Signs will be posted stating if you feel sick or have been near people who have been sick in the past 2 weeks, you are not allowed to enter.

_____ hand sanitizing machines will be placed throughout the event (or your plan to make hand sanitizer available).

_____ staff will roam the event area to ensure masks are worn at all times other than when a patron is eating/drinking.

I assert that all information provided above is true and accurate to the best of my knowledge. I also agree that the steps outlined above will be followed to the best of my ability. Failure to adhere to this agreement may result in future events being denied.

Name _____ (Printed)

Name _____ (Signed)

Date: _____