

Annual Facility Permits (AFP)

The Annual Facilities Permit is a program intended to simplify the permitting and inspection process for qualified facilities by allowing inspector review of plans and maintaining inspection staff that are familiar with the construction history of such facilities. Qualified facilities electing to participate in this program are exempt from the requirement to obtain individual permits for the work regulated by the City Code when such work

- Does not increase the floor area,
- Does not constitute a change of use or occupancy classification, and
- Is performed on existing buildings, structures, and utilities associated with that qualified facility.

This alternative permit process shall not exempt compliance with the technical requirements the City Code, or with other City, County, State, or Federal laws. Through a cooperative effort with the participating facilities, the Building Inspections staff provides plan review and inspections in a time frame suitable to the facility.

Benefits of the program include:

- Saves time and money
- Typically, permit is processed within a 10 day turnaround time
- Cuts down on paperwork
- One inspector that is familiar with the construction history of the facility works on the permit
- Offers quick response time for changing field conditions

To qualify as a participant in the AFP program, the facility must be a firm, corporation, or political entity engaged in manufacturing, processing, service, or property management that occupies and controls specialized buildings and building service equipment to the extent that full-time personnel are required to manage, operate, or maintain such buildings and equipment in compliance with all the provisions of the City Code. An architect or engineer registered and residing in the State of Arizona must assure work is performed in accordance with the City Code and is considered the Agent of the facility.

For more information about the program, contact Development Services staff at 480 644-4273.