



Housing and Community Development Advisory Board HOME Program Funding Application Scoring Tool

The Housing and Community Development Advisory Board (HCDAB) will use this worksheet to score/rank the presentation(s) of each **HOME Program** applicant. The Board has reviewed all applications and will consider the information presented in the application, as well as the presentation, for the final score.

Presentation Review - HCDAB Rating Tool

Date: _____ Time: _____
 Agency: _____ Project #: _____
 Funding Program: _____ Project Name: _____
 Reviewer: _____ Amount Requested: _____

Please rank each presentation for the following criteria, on a scale of 1 to 3. 1=Fails to Meet Criteria: Insufficient information is provided; 2=Meets Criteria: Basic information is provided; 3=Exceeds Criteria: Detailed information is provided.

Item #	Criteria	Score	Comments
1	The presentation provided a clear, concise description of the project or program goals and impacts (short term & long term)		
2	The presentation provided a clear, concise description of the target audience.		
3	The presentation provided a clear, concise description of the reasons the project or program is needed.		
4	The presentation provided a clear, concise description of how the project or program meets City of Mesa funding priorities including those in the ConPlan and the City's Strategic Initiatives.		
5	The presentation identified leveraging other resources, funding and partnerships.		
6	Proposal provides new service or benefit, or a quantifiable increase in the level of service or benefit, and is achievable within the FY timeline.		
7	The presentation met the time guidelines and questions from the panel were answered sufficiently.		
8	Presentation demonstrated that the project / program is "shovel ready" (within 12 months of funding award).		
9	Presentation demonstrated applicants experience and qualifications on similar types of projects / programs		
10	Presentation demonstrated organizational viability over the long terms sufficiently for a successful partnership		
	Total (out of a possible 30 points)		

Additional Comments: _____

